

Annexure-I

**Directorate General, Indo-Tibetan Border Police Force (MHA/Govt. of India), Block-2, CGO Complex, Lodhi Road, New Delhi-110003**

File No. I- 21018/01/2022/Estt

Date: January, 2024

**#VACANCY CIRCULAR#**

**SUB:- FILLING UP THE POST OF INSPECTOR (ACCOUNTANT) GROUP "B" POSTS (NON-GAZETTED), ON DEPUTATION BASIS IN ITBP.**

Applications are invited for filling up the following Group "B" posts in ITBP on deputation basis. Details of post/vacancies and eligibility conditions are as under:-

SR. NO	NAME OF POST	NO OF VACANCIES #	PAY SCALE	METHOD OF RECRUITMENT
1.	Inspector (Accountant)	08 (Eight) #	Pay matrix Level-7 (44900-142400) as per 7 <sup>th</sup> CPC	Deputation/ absorption

# The vacancies are subject to change (decrease or increase) at any stage.

2. The eligibility and other conditions for appointment to the post of Insp (Accountant) on deputation basis are as under:-

**By Deputation:**

- (A) (i) Inspector (Combatant Ministerial) in level-7 of the Pay Matrix of Indo-Tibetan Border Police Force OR From amongst Sub-Inspector (Combatant Ministerial) of Indo-Tibetan Border Police Force in level-6 (Rs. 35400-112400) in the pay matrix with five years regular service in the grade.
- (ii) Officers from Central Government Ministries or Departments holding analogous posts on regular basis; OR Officers of the Central Government Ministries or Departments with five years regular service in Level 6 (Rs. 35400-112400) in the pay matrix.
- (iii) Departmental Assistants with five years regular service in Level 6 (Rs. 35400-112400) in the pay matrix

**AND**

(B) Having successfully qualified Cash and Accounts Course conducted by the Institute of Secretariat Training and Management and possess minimum three years experience in cash, accounts and budget work;

(C) The Medical Category for above post is **SHAPE-1**

(A) **Conditions:-**

**Note. 1**— The period of deputation including the period of deputation in another *ex-cadre* post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed five years. The maximum age-limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of application.

**Note. 2** – The Inspector (Combatant Ministerial) of Indo-Tibetan Border Police Force who have been selected for appointment on deputation basis, shall only be considered for absorption.

(B) **Pay & Allowances:-**

The pay of the official selected for appointment on deputation basis will be regulated in accordance with Department of Personnel & Training, OM No.6/8/2009/ Estt. Pay-II dated 17-06-2010.

(C) **BY Absorption :-**

The Inspector (Combatant Ministerial) of the Indo- Tibetan Border Police Force who has been selected for appointment on deputation basis, shall only be considered for absorption to the post of Inspector (Accountant). The eligibility criteria for absorption from Inspector (CM) to the rank of Inspector (Accountant) are as under :

- i. One year of regular service as an Inspector (Accountant) on a deputation basis in ITBP.
- ii. The willingness of an individual for absorption to the post of Inspector (Accountant) along with the recommendation of the concerned Head of Office.
- iii. Medical Category SHAPE-1
- iv. No DE/Vigilance case is pending or being contemplated certificate by H.O.O.
- v. Integrity should be beyond doubt.
- vi. No adverse remarks in APAR for the last 5 years.
- vii. No major punishment during the last 5(five) years and no minor punishment during the last 01 year.

(D) **Debarred:-**

- i. If any Inspector (CM) of ITBP has been selected as Inspector (Accountant) on deputation basis and submits 'unwillingness' for absorption to the post of Inspector (Accountant) will be debarred for absorption as Inspector (Accountant).
- ii. An Inspector(CM) of ITBP who has earlier been debarred for deputation/ absorption to the post of Inspector(Accountant) based on his unwillingness






- 3 -

shall not considered for appointment as Inspector(Accountant)

(E) **General:-**

- (i) The selected persons shall be liable to be posted anywhere in India.
  - (ii) The post of Inspector(Accountant) in ITBPF is combatised. The ITBPF Act-1992 and ITBPF Rules 1994 shall apply to the persons so appointed / selected for deputation.
  - (iii) Selected persons shall be allowed to draw Uniform Maintenance Allowances as admissible under the Rules. Salary will be subject to deduction of normal income tax as applicable to civil officers.
  - (iv) The officer will be entitled for Leave Travel Concession: as per CCS (LTC) Rules, 1988 as amended from time to time.
3. Applications through proper channel of willing and suitable persons along-with their Bio- Data in the prescribed proforma (enclosed) as Annexure-II together with up-to-date ACR/APAR dossiers (attested copies each page) for the last 05 years i.e 2018 to 2022, DE/Vigilance Clearance Certificate, and Integrity Certificate, should reach "Sr. Admn. Officer (Estt), Directorate General, ITBP, MHA/Govt. of India, Block-2, CGO Complex, Lodhi Road, New Delhi-110003" **by 16.02.2024**. The application form along with details of the post, qualification, eligibility criteria etc. required for above post, can be downloaded from the official website of ITBP [www.itbpolicenice.in](http://www.itbpolicenice.in). Persons once nominated will not be permitted to withdraw their candidature.
4. Incomplete applications, advance copy of the application and applications received after due date will not be entertained and will be summarily rejected.

  
(Angad Prasad Yadava)  
Dy. Inspector General (Estt)



< 4 -

**ANNEXURE-II**

**APPLICATION FOR THE POST OF.....IN ITBPF ON DEPUTATION BASIS.**

Paste a recent  
passport size  
photo of the  
candidate

1	NAME (IN BLOCK LETTERS)	
2	FORCE NO, IF ANY	
3	NAME OF OFFICE /DEPARTMENT /MINISTRY	
4	PRESENT POST HELD	
5	PRESENT PAY SCALE	
6	CASTE CATEGORY (GEN/OBC/SC/ST)	
7	EDUCATION QUALIFICATION	
8	DETAILS OF MEDICAL CATEGORY	
9	DATE OF BIRTH	
10	PERIOD OF CASH & ACCOUNT COURSE DONE FROM ISTM	
11	DETAILS OF EXPERIENCE IN CASH, ACCOUNTS AND BUDGET WORK.	
12	ANY OTHER DETAILS RELEVANT TO THE POST NOT COVERED IN ABOVE COLUMNS	

PLACE:-

DATE:-

SIGNATURE OF APPLICANT  
NAME.....  
DESIGNATION.....

5-

**CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE/DEPARTMENT OF THE  
APPLICANT**

1. CERTIFIED THAT PARTICULARS FURNISHED BY SH..... ARE CORRECT AND HE POSSESS EDUCATIONAL QUALIFICATIONS AND EXPERIENCE MENTIONED IN THE ADVERTISEMENT.
2. IT IS CERTIFIED THAT NO DISCIPLINARY/VIGILANCE CASE IS PENDING OR CONTEMPLATED AGAINST THE APPLICANT AND HE/ SHE IS CLEAR FROM THE VIGILANCE ANGLE.
3. HIS COMPLETE CR DOSSIER/APARS FOR THE LAST 5 YEARS (2018 TO 2022) DULY ATTESTED ARE ENCLOSED.
4. HIS/ HER INTEGRITY IS CERTIFIED AS BEYOND DOUBT.
5. NO MAJOR/MINOR PENALTIES HAVE BEEN IMPOSED ON HIM DURING LAST 10 YEARS.
6. HE IS HAVING MEDICAL CATEGORY.....AS ON (COPY OF HEALTH CARD IS ENCLOSED).
7. HE/SHE WILL BE RELIEVED OF HIS/HER DUTIES TO TAKE UP ASSIGNMENT IN ITBPF ON HIS/HER SELECTION OF DEPUTATION.

PLACE:-

DATE:-

SIGNATURE.....

NAME.....

DESIGNATION WITH  
OFFICIAL SEAL

TELEPHONE NO.

*cbc- 19143 /11/0050 /2324*